
Interoffice Memorandum

To: For the Record
From: Samuel P. Clark, Chief Operations Officer
Subject: Job Descriptions
Date: 07/07/11
Cc: Peggy Vickers, Quality Assurance Coordinator

I have conducted an annual review of all of the Job Descriptions. I approved of all the revisions and the additions made since the last review. Additionally, I attest that all Job Descriptions are available for review at all program sites and on the CDS Intranet.



Samuel P. Clark, Chief Operations Officer

7/7/11
Date