THIS FACE BOOK BELONGS TO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



**INTERFACE**

**Participant**

**“FACE BOOK”**

**(Facilitating Activity & Communication Effectively)**



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Assigned Counselor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Name: |
| 1st Day at Interface: |
| Assigned Counselor: |

Photo: Actions speak so much louder than words. People can't see your your heart. They can only see what you do. 
more at Tom Ziglar

**FACE SYSTEM GENERAL INFORMATION**

* You are responsible to taking care of your FACE BOOK.
* You must turn in your FACE BOOK each day for total up.
* You will earn 30 points for each new day at total up when your FACE BOOK is turned in.
* You will ask staff to assign points and their initials at the time each skill is demonstrated.
* You should read and make sure you understand the expectations of the FACE system before

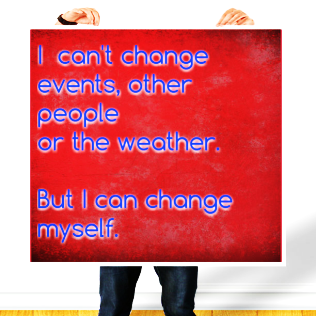
moving to each level. Levels: Assessment, Daily, Achievement.

* Your first three days are Assessment days. You may not go on outings while on Assessment.
* After you complete Assessment each day you earn privileges you will earn a FACE day.
* You are eligible to request/apply for Achievement status after you have 23 FACE days.
* You may not go on outings if you have not earned privileges for the day of the outing.
* Falsifying information in your FACE BOOK will result in a primary rule violation, “Disorderly

conduct”.

* If you destroy your FACE BOOK you will not have privileges until the next total up, and

you will start at the beginning of Assessment with a new FACE BOOK.

* The positive or negative points earned are only valid if a specific social skill or rule is listed.
* The rule violations may only be those listed.
* Any negative points for a social skill (40 points) require a chance to earn up to 20 points immediately after the negative behavior, if positive or corrected behavior is appropriately demonstrated.
* If you feel you were not treated fairly for any reason you may complete a Compliant Grievance Report form.
* Staff from each shift will record the total points for the shift before they leave.
* To participate in “offsite special activities” ( as designated by a supervisor) you must have earned privileges for at least 4 of the previous 7 days and the day of the activity.
* If additional point pages are needed a second FACE BOOK will be issued and the 1st FACE BOOK will be placed in your file.
* When Achievement status is earned an Achievement FACE BOOK will be issued.
* Points will be given for the time you are in school based on a) You put your name on the school progress report- 10pt, b) you return from school with your form and give to staff-20pt, c) you attended all of your classes-20pt, d) you completed the skill section of the form-20pt, e) your behavior was appropriate/positive-30pt [total 100pt].
* The Interface staff has explained the FACE process to me.
* I have read the FACE BOOK GENERAL INFORMATION

above and understand it.

Participant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Staff Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INTERFACE RULES**

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| Non-Negotiable Rules |
| The violation of any of these rules may result in your removal from the program:   * Physical violence * Sexual activity * Usage or possession of alcohol or drugs * Criminal activity |
| Major Rules |
| The violation of any of these rules may result in negative points, a point fine and/or sub system.   * Body piercing, tattooing or mutilation * Suspension from school while at Interface Youth Program * Smoking or use of tobacco products * Possession of tobacco products * Possession of lighters or matches * Leaving IYP property without staff permission * Entry into the bedroom of participants of the opposite gender * Stealing * Destruction of property, personal or program * Not participating in daily schedule   Contraband (unauthorized food, clothing, intoxicating beverages, controlled substances, firearms, weapons or explosive devices.) |
| Primary Rules |
| The violation of any of these rules may result in negative points and/or a point fine.   * Physical contact * Leaving designated activity area without staff permission * Wearing inappropriate clothing * Trading/borrowing clothing from another participant * Touching stereo, television and other audio-visual items * Throwing objects * Profanity * Disorderly conduct * Inappropriate use of furniture or house equipment   Discriminatory, derogatory or disrespectful comments |

**FACE**

**POINT SHEET GUIDE**

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| **ASSESSMENT and DAILY Point Range**  Demonstration of expected behaviors and use of appropriate social skills: | **Positive**  Point Range Available | **Negative**  Points lost |
| Accepting Compliments | 10-20-30 | 40 |
| Accepting Criticism or a Consequence | 10-20-30 | 40 |
| Accepting No for an Answer | 10-20-30 | 40 |
| Disagreeing Appropriately | 10-20-30 | 40 |
| Following Instructions | 10-20-30 | 40 |
| Getting the Staff’s Attention | 10-20-30 | 40 |
| Greeting Others | 10-20-30 | 40 |
| Making an Apology | 10-20-30 | 40 |
| Appropriate Voice Tone | 10-20-30 | 40 |
| Asking for Help | 10-20-30 | 40 |
| Asking Permission | 10-20-30 | 40 |
| Giving Feedback/Receiving Feedback | 10-20-30 | 40 |
| Having a conversation | 10-20-30 | 40 |
| Listening | 10-20-30 | 40 |
| Staying on Tasks | 10-20-30 | 40 |
| Working with others | 10-20-30 | 40 |
| All other skills will follow the same point range | | |
| Point range: 10 points = conduct is at the minimal level for expected behaviors.  20 points = conduct meets the level for expected behaviors.  30 points = conduct exceeds level for expected behaviors.  Negative points: 40 points deducted, then the px is given an opportunity to earn back, up to, half of points lost when negative behavior is demonstrated.  A “-0-” will be recorded in the point column to indicate the skill was not demonstrated/witnessed by the staff and there was not a negative behavior. | | |

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| **ACHIEVEMENT Point Range**  Demonstration of expected behaviors: | Points |
| At least 10 positive occurrences | 100 to 250 |
| 11-20 positive occurrences | 251 to 300 |
| 21-50 positive occurrences | 301 to 350 |
| At least half of the behavior expectations must come from the achievement behavior expectations in order to earn privileges. Px must successfully negotiate for 300 points to earn privileges. | |

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|  | **1st Violation** | **2nd Violation** | **3rd Violation** |
| **PRIMARY Rule Violations:** Expectations are for the px to not earn more than three minor rule violations during a shift period. | **150**  Points lost | **150**  Points lost | **150**  Points lost |
| **MAJOR Rule Violations:** Expectations are for the px to not earn more than three major rule violations during a total-up period. | **300**  Points lost | **500**  Points lost | **700**  Points lost |
| **NON-NEGOTIABLE Rules:** Expectations are for the px to never engage in any of these behaviors. | The violation of any of these rules may result in removal from the program. | | |

FACE: BEHAVIORAL EXPECTATIONS

PARTICIPANT NAME (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following Behavioral Expectations have been written so that you will know what is expected of you at each phase of the program.  Remember, at any point in time that you are unclear about what is expected, we encourage you to ask a staff member.

#### ASSESSMENT

1. Read the participant orientation package and become familiar with the information in it.
2. Learn and participate in the daily program and follow the schedule.
3. Demonstrate the skill of self-control by remaining free of verbal and physical outbursts or altercations.
4. Learn and complete your assigned chores.
5. Learn and follow the program rules.
6. Respect the physical space of others by always keeping your hands to yourself.
7. Practice good hygiene by washing your hands after using the restroom, coughing or sneezing, and before meals.
8. Maintain your overall physical appearance as neat and clean
9. Learn and demonstrate the BASIC Curriculum/Social Skills and begin using them in your daily life.
10. Demonstrate the skill of “Asking for Permission.”
11. I have read and understand the behavioral expectations for me in the Assessment Phase and I am committed to meeting these expectations.

\*Participant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sign at intake**

### DAILY

1. All behaviors associated with the Assessment System.
2. Practice and use the BASIC Curriculum/Social Skills.
3. Participate appropriately at the scheduled program meetings and activities.
4. Identify feelings associated with anger management and learn strategies to use.
5. Respond to staff by doing what is asked
6. Be responsible for yourself and do not intrude into others conversations and issues.
7. Demonstrate the skill for “How to Accept No for an Answer.”
8. Demonstrate the skill for “Working with others.”
9. Ask staff for feedback on how well you are demonstrating the steps in all of the Social Skill areas.
10. I have read and understand the behavioral expectations for me in the Daily Phase and I am committed to meeting these expectations.

\*Participant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sign on day 4, when moving to Daily**

### ACHIEVEMENT

1. All behaviors of the Assessment and Daily System.
2. Make useful suggestions.
3. Be a positive role model.
4. Demonstrate the skill for “Using SODAS"
5. Demonstrate the skill of “Volunteering.”
6. Demonstrate the skill for “Resolving conflicts.”
7. Demonstrate the skill for “Self-correcting own behaviors.”
8. Demonstrate steps to Resist Peer Pressure, and utilize “Peer Reporting” as necessary
9. I have read and understand the behavioral expectations for me in the Achievement Phase and I am committed to meeting these expectations.

\*Participant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sign after earning Achievement**



FACE SYSTEM

POINT SHEET

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| **Date:** | **Day: Su- Mo- Tu- We- Th- Fr- Sa-** | | **Privileges Earned: Yes  No** |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| N  D  E | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | **Welcome to Interface.**  **CONGRATULATIONS,**  **You made a good choice to come to Interface and be positive in your participation during your stay.**  **You are starting at 1st base.**  **As you reach 2nd base (day 8)**  **and**  **3rd base (day 20) you will**  **receive special recognition**  **to mark your success.**  **We are glad you are here.**  **GOOD LUCK!** |  | |  |  |  |  |  |
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|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
| **am/pm** |  |  | **am/pm** |  |  |
| **\*All rule violation points must be worked off to earn privileges. Rule violation points not worked off each day WILL carry over to the next day.**  **\*Negative skill points must be worked off each day to earn privileges for the next day. Negative skill points do NOT carry over to the next day.** | | | | | |

Document in px file specific information related to the rule violation.

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| **Rule Violation Points from previous day.** |  | **Rule Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
| **am/pm** |  |  | **am/pm** |  |  |
| **\*All rule violation points must be worked off to earn privileges. Rule violation points not worked off each day WILL carry over to the next day.**  **\*Negative skill points must be worked off each day to earn privileges for the next day. Negative skill points do NOT carry over to the next day.** | | | | | |

Document in px file specific information related to the rule violation.

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| **Rule Violation Points from previous day.** |  | **Rule Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
|  |  |  |  | Day Staff Signature: | | |  |  |  |  |
|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| --- | --- | --- | --- |
| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| --- |
| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| --- |
| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| Positive  Points | | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | **CONGRATULATIONS!**  **You are getting close to reaching your 8th day in the program.**  **We will celebrate with you as you move to 2nd base.** |  | |  |  |  |  |  |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
|  |  |  |  | Day Staff Signature: | | |  |  |  |  |
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|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| --- | --- | --- | --- |
| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
|  |  |  |  | Day Staff Signature: | | |  |  |  |  |
|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

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| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
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|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
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|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| Positive  Points | | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
|  |  |  |  | **CONGRATULATIONS!**  **You are getting close to reaching your 20th day at Interface.**  **We will celebrate with you as you move to 3rd base.**  **The goal is to reach**  **Day 35!**  **\*YOU CAN DO IT\*** |  | |  |  |  |  |  |
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|  |  |  |  | Day Staff Signature: | | |  |  |  |  |  |
|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | Night Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| --- | --- | --- | --- |
| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| --- |
| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| --- |
| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| --- |
| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
| **am/pm** |  |  | **am/pm** |  |  |

Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

|  |  |  |
| --- | --- | --- |
| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | **Privileges Earned**: Yes  No |
| Current System status (check off): Assessment (day)    Daily  FACE Day \_\_\_\_\_\_\_\_\_ with privileges.[must have privileges to increase in days on Daily. After having 20 FACE days on Daily with privileges you may apply for Achievement System Status. | | |

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| Positive  Points | | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | What isYOUR planto makeACHIEVEMENTLevel? Have you been demonstrating the skill of Staying on Task?  Talk to your counselor for help. |  | |  |  |  |  |  |
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|  |  |  |  | Day Staff Signature: | | |  |  |  |  |  |
|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | Night Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
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|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
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|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
|  |  |  |  | Day Staff Signature: | | |  |  |  |  |
|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

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| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | Evening Staff Signature: | | |  |  |  |  |
|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
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|  |  |  |  | Night Staff Signature: | | |  |  |  |  |  |
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|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

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| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | **Sum of positive pts. [add evening, night, day]** | **[add night, day, evening] Sum of negative pts.** | |  |  |  |  |
|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
|  |  |  |  | **Daily Point Difference- (For Privileges - 250 pts)** |

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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

**Major/Primary Rule Violation**: Indicate the time px earned a rule violation and the total points px must earn to remove the violation points.

|  |  |  |  |  |  |
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| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
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Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

|  |  |  |  |
| --- | --- | --- | --- |
| **Date**: | **Day**: Su- Mo- Tu- We- Th- Fr- Sa- | | **Privileges Earned**: Yes  No |
| Current System status:Assessment (day) 1  2 3 Daily | | FACE Day: \_\_\_\_\_\_\_\_ Each day you earn privileges on Daily you earn a FACE day. | |
| While on Daily, after earning 23 FACE days you may apply for Achievement Status. | |

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| NDE | Positive  Points | | | Social Skill/ Rule | Specific Behavior | Negative  Points | | | | | YCW  Initial |
| Px should be able to specify  the steps for the specific skill |
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|  |  |  |  | **(Minus) Total Lost** | Total-up Staff Signature: | | | | | |
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| * ***Each shift will indicate the end of shift with a “line out” on the row after the last points documented for the shift and writing the name of the shift over the line (ex.------evening shift-----).*** * ***Each shift will add the positive and negative points and document the sums in the indicted spaces.*** * ***Total Up staff will add the three positive and three negative sums and determine the daily point difference.*** * *If the previous shift does not complete their shift total, indicate “NO SIGNATURE” and your initial* |

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| --- | --- | --- | --- | --- | --- |
| **Time** | **Violation Pts** | **Staff Name** | **Time** | **Violation Pts** | **Staff Name** |
| **am/pm** |  |  | **am/pm** |  |  |
| **am/pm** |  |  | **am/pm** |  |  |

Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

FACE SYSTEM

POINT SHEET

|  |  |  |  |
| --- | --- | --- | --- |
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| Px should be able to specify  the steps for the specific skill |
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| **am/pm** |  |  | **am/pm** |  |  |
| **am/pm** |  |  | **am/pm** |  |  |

Document in px file specific information related to the rule violation.

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| **Violation Points from previous day.** |  | **Violation points remaining at total up** |  |

Wish I had my phone



General Phone Use Etiquette/ Guidelines

* Use of the Interface phone is a privilege. A privilege that is earned with appropriate behavior.
* Polite and respectable language must be used at all times.
* Calls may only occur with persons on the approved contact list.
* Calls can only occur if time and the ability to supervise is available to staff.
* Damage to the phone may result in reduction or loss of use of the phone privilege.
* Use of the phone may only occur at the location designated for use.
* The phone is not available for use during chores, meals, group, morning preparation or any other time staff may designate.
* Concerns or problems with the phone may be addressed through the grievance process.
* Not following staff instructions related to the phone could result in immediate loss of phone use.
* Calls may be made to parents/guardians, legal representatives, or faith based advisors (these persons should be listed on the approved contact list).
* WHILE ON THE PHONE YOU ARE NOT ALLOWED TO SHARE ANY INFORMATION ABOUT OTHER PARTICIPANTS.

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| --- |
| C:\Documents and Settings\Cassandra Evans\Local Settings\Temporary Internet Files\Content.Word\Shout out peeps.jpgNotes: |
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PRIVILEGES

Interface - Central

**\*A PRIVILEGE MAY NOT BE AVAILABLE REQUESTED**

**\*ALL PRIVILEGES ARE AT STAFF DISCRETION**

|  |  |
| --- | --- |
| **Privilege** | **Points/Duration** |

|  |  |
| --- | --- |
| **ASSESSMENT** | |
| Grab Bags | A minimum of 250 points must be earned each day to receive privileges.  All privileges are suspended while there is a balance of rule violation points. |
| TV in day/living room area |
| Use of computer for school/homework projects (schedule with counselor) |
| Writing paper |
| Borrow pen/pencil |
| Treat/Snack items (following treat guidelines) |
| On site movies |
| On site recreational time |
| Progress report snack |

[An activity for physical exercise is available each day to ALL participants, weather may limit activity.]

|  |  |
| --- | --- |
| **DAILY** | |
| ALL PRIVILEGES FROM ASSESSMENT | Same as assessment |
| Group outings (participants on assessment, sub or w/o privileges may not go on outings) |
| Social telephone call (maximum one per day to approved person on contact list) |
| Recreational outings (same guidelines as group outings) |

**[Participation in weekend outings is only available to those who have earned privileges at least 3 days during the week.]**

|  |  |
| --- | --- |
| **ACHIEVEMENT** | **# of points per item** |
| Achievement treat item (1 achievement treat per day) | -0- |
| Additional treat item (limit 3 non achievement items per day) | 30 / item |
| Seconds on Kool-Aid/drink at lunch or dinner (one additional drink per meal) | 50 points each |
| Achievement room time (TV stations are monitored by staff) | 100 /30 minute |
| Take walk off site with staff (at staff discretion/ availability) | 100/ 30 minute |
| Extended bed time (maximum 1 hour) | 300/ 30 minute |
| Achievement store (2 items per day) | Varies per item |
| Additional privileges may occur as the result of a “Special Privilege Contract” | Varies |

[A minimum of 300 points must be earned each day to receive privileges.]

|  |  |
| --- | --- |
| **ANY LEVEL**  **Privileges for Purchase** | **# of points per item** |
| Trip to bedroom (after door is locked) | 60/ trip |
| Second comb/brush/toothbrush | 30/ item |
| Return of lost and found items, unclaimed laundry items | 30/ item |
| **Please Note:**   * **ALL privileges can only occur if time and the ability to supervise is available to staff.** * **Trips to fast food or retail store requires participant to have their own money.** | |

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| **TREAT LIST** | | | |
| **Participants may receive treats if they have earned privileges at the last total up and they are not on sub.** | | | |
| **Level** | **Amount** | **Items**  (each bullet is considered an item) |
| Assessment | 1 item | \*Small candy (1) OR  \*Small drink (1) OR  \*Individual Cookies (2) |
| Daily | 2 items | \*Any Assessment treat (1) AND  \*Small or Medium candy (1) |
| Achievement | 1 item | \*Any Assessment or Daily treat (2) OR  \*Items in Individual treat bag (1) |
| bonus | Additional non-achievement treat item- 30 points per item (limit 3 per day) | |



FACE

SODAS

**S**ituation

**O**ptions

**D**isadvantages

**A**dvantages

**S**olution

**S**ituation: State your situation-

|  |
| --- |
|  |
|  |

**O**ptions: Indicate three ways you could respond to your situation-

|  |
| --- |
| 1. |
| 2. |
| 3. |

**A**dvantages: List three advantages for each option you indicated-

|  |  |  |
| --- | --- | --- |
| Option 1: | Option 2: | Option 3: |
| a- | a- | a- |
|  |  |  |
| b- | b- | b- |
|  |  |  |
| c- | c- | c- |
|  |  |  |

# Disadvantages: List three advantages for each option you indicated

|  |  |  |
| --- | --- | --- |
| Option 1: | Option 2: | Option 3: |
| a- | a- | a- |
|  |  |  |
| b- | b- | b- |
|  |  |  |
| c- | c- | c- |
|  |  |  |

**S**olution: Give careful thought to all options and choose a solution

|  |
| --- |
| What is your solution? |
|  |

Before you speak **THINK**, is what you plan to say:

**T**rue-honest

**H**elpful-providing assistance

**I**nspiring-making someone

feel confident

**N**ecessary-required

**K**ind-compassionate

If not, **THINK** about not saying it.

###### **Curriculum /Social Skills**

|  |  |  |  |
| --- | --- | --- | --- |
| Accepting Compliments   1. Look at the person. 2. Use a pleasant voice 3. Say “Thank you.” | Following Instructions   1. Look at the person. 2. Listen carefully to the instructions. 3. Do what you’ve been asked. | | Checking in or Checking back   1. Promptly return after the task. 2. Check in by being pleasant. 3. Ask “Is there anything else?” |
| Disagreeing Appropriately   1. Look at the person. 2. Use a pleasant voice. 3. Tell why you feel differently. 4. Listen to the other person. | Making an Apology   1. Look at the person. 2. Be sincere. 3. Say, “I’m sorry for… and commit to doing better in the future. | | Accepting Criticism or a Consequence   1. Look at the person. 2. Acknowledge the criticism or consequence 3. Stay Calm |
| Getting the Staff’s Attention   1. Look at the staff. 2. Say “Excuse me” address staff by name and stay calm. 3. Wait until you are acknowledged. 4. Have a pleasant conversation. | Following Rules   1. Learn the rules of the situation. 2. Adjust behavior to follow rules exactly. 3. Don’t try to bend the rules. 4. If you have questions ask an adult. | | Accepting No for an Answer   1. Look at the person. 2. Acknowledge the response 3. Stay calm. 4. If you disagree, use the disagreeing appropriately skill. |
| Greeting Others   1. Look at the person. 2. Use a pleasant voice. 3. Greet the person | Appropriate Voice Tone for inside   1. Use your indoor voice. 2. Watch / listen for visual and verbal cues and adjust your voice as needed. | | Waiting Your Turn   1. Sit or stand quietly. 2. Do not fidget, sigh, whine or beg. 3. Engage when directed to do so. |
| Making A Request   1. Look at person. 2. In a clear voice make your request as a question; Would you… 3. If request is granted say Thank you. If denied accept No. | | Offering Assistance or Help   1. Ask the person if he/she needs help. 2. Listen to what the person needs specifically. 3. Do what you can and have agreed to do. | |
| Doing Good Quality Work   1. Find out the expectations or instructions for tasks. 2. Carefully begin working, focus your attention on the task. 3. Continue working until the task is completed. 4. Examine the results to make sure it is done correct. 5. Correct any areas needed. Check in with who assigned the task | | Having a conversation   1. Look at the person 2. Use a pleasant voice. 3. Listen to what the other person says. 4. When there is a break in the conversation, ask a question or share your thoughts. | |
| Asking for Help   1. Look at the person. 2. Ask the person if they have time to help you. 3. Clearly explain the kind of help that you need. 4. Thank the person for helping. | | Listening   1. Look at the person. 2. Wait until the person is done talking before you speak. 3. Show that you heard them by nodding your head saying “Okay,” “That’s interesting,” etc. | |
| Asking Permission   1. Look at the person. 2. Use a pleasant voice. 3. Say “May I …” 4. Accept the answer calmly. | | Staying on Task   1. Look at your task. 2. Think about the steps needed to complete the task. 3. Focus your attention on the task until completed. 4. Ignore distractions and interruptions from others. | |
| Giving Feedback/Receiving Feedback   1. Look at the person and listen. 2. State the positives first. 3. Give any negative feedback in a non-hurtful way, 4. Discuss and agree upon any changes that need to be made. | | Working with others   1. Identify the tasks to be completed. 2. Agree on the tasks that each person will do. 3. Discuss ideas calmly and let everyone share their ideas. 4. Work on tasks until completed. | |
| Showing Respect   1. Obey a request to stop a negative behavior 2. Refrain from teasing, threatening, or making fun or others. 3. Allow others to have their privacy. 4. Obtain permission before using another person’s property. 5. Do not damage or vandalize public property. 6. Refrain from pulling others in to break rules. 7. Avoid acting inappropriately. | | Showing Sensitivity to Others   1. Express interest and concern, especially when one is having trouble. 2. Recognize that ALL people deserve the respect. 3. Apologize /make amends for hurting one’s feelings or causing harm. 4. Recognize that people deserve to be treated the same way you would expect to be treated. | |
| Seeking Positive Attention   1. Wait until the adult has time to respond to you. 2. Look at the person. 3. Wait for acknowledgment. 4. Appropriately ask for time to talk. 5. Discuss positive events or activities.   Do not whine, pout, or beg. | | Refraining From Possessing Contraband   1. Refuse to accept contraband. 2. Examine your own possessions and decide whether they are appropriate to have. 3. Turn in any contraband to the appropriate adult. 4. Self-report: your involvement, peer involvement. 5. Honestly answer any questions asked. | |