

**MISSION**

“Strengthening  
Communities by Building  
Strong Families”

**YOUTH SHELTER**

*Short-term residential care  
for youth in crisis*

Interface Youth Program

Truancy Services

Safe Place

**COUNSELING**

*Services for troubled youth and  
their families*

Family Action

**PREVENTION**

*Educating the community,  
focusing on substance abuse,  
and reducing juvenile crime with  
a focus on high-risk youth*

Drug Free Community  
Coalition Partners

Independent Living

Evidenced-Based School  
Prevention Programs

Reichert House

SNAP  
Stop Now And Plan

Spotlight on Youth

INTER-OFFICE MEMO

Date: September 8, 2021

To: For the Record

From: Tracey Ousley, Chief Operations Officer

RE: Independent Living Manual Review

I have conducted an annual review of the Independent Living Operations and Procedures Manual. I approve of all revisions and the additions made since the last review. Additionally, I attest that the manual is available on the Intranet.

  
Tracey Ousley, Chief Operations Officer

9/8/21  
Date

cc: Intranet



**FYSB** Family & Youth  
Services Bureau



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