



INTER-OFFICE MEMO

Date: September 5, 2017

To: For the Record

From: Tracey Ousley, Chief Operations Officer

RE: Annual Review of the Substance Abuse and Mental Health Manual

I have conducted an annual review of the Substance Abuse and Mental Health Manual. I approve of all revisions and the additions made since the last review. Additionally, I attest that the manual is available for review and on the CDS Intranet.

*Tracey Ousley*  
Tracey Ousley, Chief Operations Officer

*9/5/17*  
Date

cc: Intranet

**MISSION**  
"Strengthening Communities by Building Strong Families"

**YOUTH SHELTER**  
*Short-term residential care for youth in crisis*

Interface Youth Program

Truancy Services

Safe Place

**COUNSELING**  
*Services for troubled youth and their families*

Family Action

**PREVENTION**  
*Educating the community, focusing on substance abuse, and reducing juvenile crime with a focus on high-risk youth*

Drug Free Community Coalition Partners

Independent Living

Evidenced-Based School Prevention Programs

Reichert House

SNAP  
Stop Now And Plan

Spotlight on Youth



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