Probation Respite

**Purpose:** The intent of the following policy is to describe the appropriate referrals and process for Probation Respite placements.

**Policy:** CDS shall provide Probation Respite Care Services for youth from 10 years of age and up to 18 years of age referred by DJJ Probation. Prior to accepting a youth the following factors should be considered, seriousness of past charges/history, behavior history, current population and bed availability.

Eligible youth:

1. All referrals will come from DJJ Probation
2. Must be on Probation regardless of adjudication status
3. Youth with DCF involvement are eligible

Ineligible youth are those who:

1. have current or past fire setting behaviors;
2. have violent or sexual offenses (except for domestic violence);
3. are in need of acute inpatient care or crisis stabilization; and/or
4. are a security or safety risk to other youth or staff.

**Procedure and/or Process:**

Data entry into NetMIS and JJIS is required within three (3) business days of intake and discharge.

The length of stay should be determined at the time of admission which is anticipated to be up to thirty days. Placements beyond thirty days require written notification of the JPO, and Florida Network no later than 5 working days before the 30th day a youth is in the program.

**Service Requirements:**

Services provide for these youth should be consistent with all other CINS/FINS program requirements. The youth file should reflect that all case management and counseling needs have been considered and addressed.