**CASF Board of Directors Minutes**

January 11, 2024 at 9:28 AM

Attending Board Members: Richard Mankin; Frank Williams; Veita Jackson-Carter; Debbie Kinman-Ford; Christy Milligan; Darleen Morgan; Jason Shaw; Christopher Stokes; Brenda Thornton

Attending Team Members: Phil Kabler, Olga Rivera

**CALL TO ORDER/QUORUM CHECK**

Nine Board Member was in attendance; no quorum was present; the votes taken are subject to ratification at the February 8, 2024 Meeting. R. Mankin, Secretary, conducted the meeting in the absence of Tommy Lane, President.

**CONSENT ITEMS**

Motion to approve the Agenda and October 12, 2023 Minutes was made by D. Kinman-Ford, second by D. Morgan, and was approved unanimously. Conflict-of-Interest forms were circulated. There are no handbook updates to approve at the February Meeting.

**BUSINESS MATTERS**

**Report item – New Gainesville Interface Youth shelter:**

Following motion by D. Morgan, and second by D. Kinman-Ford, and unanimous approval, P. Kabler was authorized to sign and deliver the Family Promise Commercial Contract, and T. Lane, R. Mankin, and P. Kabler were authorized to sign and deliver the closing documents, all on behalf of CASF and CDS.

**Action item – Ratification of engagement of Tom Porter, CPA, ProActive Tax & Accounting as consulting accountant**:

Following motion by D. Morgan, and second by C. Stokes, the engagement of Tom Porter, CPA, ProActive Tax & Accounting as consulting accountant was unanimously ratified.

**Action item – Jim Pearce consulting agreement:**

F. Williams likened Jim Pearce’s consultative role to that of a ‘harbor master’ or ‘insurance policy’, and proposed his current Independent Contractor Contract be extended through 6/28/24, to be followed by an invitation to join the Board. Following discussion, motion to approve by the unanimous Executive Committee, second by C. Stokes, there were five votes in favor, one opposed, three abstentions. [Post-meeting note: P. Kabler signed agreement per T. Lane call.]

The meeting adjourned at 9:45 AM.