**CASF Board of Directors Minutes**

February 8, 2024 at 9:15 AM

Attending Board Members: Tommy Lane, Daniel Crapps, Richard Mankin, Frank Williams, Becky Hunt, Debby Kinman-Ford, Gil Levy, Christy Milligan, Brian Scarborough, Chris Stokes, Brenda Thornton

Attending Team Members: Phil Kabler, Cindy Starling-Hersey

**CALL TO ORDER/QUORUM CHECK**

A quorum was in attendance with 11 Board Members present.

**CONSENT ITEMS**

Motion to approve the Agenda and January 11, 2024 Minutes, and ratify the actions taken at that Meeting, was made by B. Hunt, seconded by D. Kinman-Ford, which motion was unanimously ratified.

**FINANCIAL MATTERS**

**Action item – Ratify ProActive Tax & Accounting to provide ‘CFO’ services:**

Following motion by G. Levy, and second by B. Hall, the engagement of Tom Porter, CPA, ProActive Tax & Accounting, to provide ‘CFO’ services (estimated at $1,600/month for CDS; CASF rate to-be-determined) was unanimously ratified.

**BUSINESS MATTERS**

**Report item – New Gainesville Interface Youth shelter:**

D. Crapps and P. Kabler are working with Family Promise to finalize a purchase-and-sale agreement for the existing shelter, to be followed by a lease-back agreement. P. Kabler will sign and transmit the purchase-and-sale agreement following this Meeting.

**Action item – Transfer of Columbia County properties to CASF, approval to conduct title search:**

Following motion by D. Crapps, and second by B. Hunt, consideration of transferring the two Columbia County properties from CDS/Corner Drug Store to CASF, and the engagement of James M. McCarty, Jr., Esq. to conduct due diligence title searches (possibly $125 each) was unanimously approved.

The meeting adjourned at 9:21 AM.