**CASF Board of Directors Minutes**

May 9, 2024 at 9:05 AM

Attending Board Members: Tommy Lane, Daniel Crapps, Richard Mankin, Becky Hunt, Veita Jackson-Carter, Debby Kinman-Ford, Gil Levy, Darleen Morgan, Brian Scarborough, Brenda Thornton

Attending Team Members: Phil Kabler, Cindy Starling-Hersey

Consultant: Jim Pearce

**CALL TO ORDER/QUORUM CHECK**

A quorum was in attendance with 10 Board Members present.

**CONSENT ITEMS**

Motion to approve the Agenda and March 14, 2024 Minutes, and ratify the actions taken at that Meeting, and following request by T. Lane was unanimously approved by acclimation.

**BUSINESS MATTERS**

**Report item – Board Summer Break:**

T. Lane reported that the Board will take a Summer Break during August.

**Report item – Family Promise sale/leaseback:**

P. Kabler reported the Closing date is pending. The predicate to close is release of the 2011 Department of Children and Families Mortgage and Security Agreement. T. Lane suggested researching a line-of-credit in case the sale does not occur before delivery of the new Gainesville Interface Youth Shelter.

Note: A $914,000 reimbursement payment from DJJ was received May 10, 2024.

**Report item – Transfer of Columbia County properties to CASF:**

P. Kabler reported title searches were run for the 1884 SW Grandview Street and 620 Arlington Boulevard properties. Active bank (SunTrust) and a Department of Children and Families mortgage and security agreements were identified. The attorney working to obtain a release of the Gainesville Interface Youth Shelter DCF Mortgage and Security Agreement will communicate with the DCF General Counsel’s representative about doing likewise with the 1884 SW Grandview Street Mortgage and Security Agreement.

**Action item – Report/ratify contracts:**

Copies of the following contracts were included with the Meeting Materials: (a) Cox Business Communications Facilities Agreement; (b) Gainesville Interface Youth Shelter – Sunshine Plumbing & Gas; and (c) Gainesville Interface Youth Shelter – Wind River Environmental dba Myers Septic. LSF Opioid Settlement Funds (Levy County – Amendment 116). P. Kabler further explained two further agreements: (d) Palatka Interface Youth Shelter – HVAC repair; and (e) new Gainesville Interface Youth Shelter – range/oven. Following motion by D. Morgan and second by D. Kinman-Ford, the contracts were unanimously ratified.

The meeting adjourned contemporaneously with the CDS Board Meeting at 9:29AM.