



MISSION

“Strengthening Communities by Building Strong Families”

YOUTH SHELTER

Short-term residential care for youth in crisis

Interface Youth Program

Truancy Services

Safe Place

COUNSELING

Services for troubled youth and their families

Family Action

PREVENTION

Educating the community, focusing on substance abuse, and reducing juvenile crime with a focus on high-risk youth

Drug Free Community Coalition Partners

Independent Living

Evidenced-Based School Prevention Programs

Reichert House

Spotlight on Youth

Youth Talk

INTER-OFFICE MEMO

Date: July 8, 2015

To: For the Record
From: Samuel P. Clark
Re: Annual Review of the Job Descriptions

I have conducted an annual review of the CDS Job Descriptions

I approve of all revisions and the additions made since the last review. Additionally, I attest that the Job Descriptions are available for review and on the CDS Intranet.

Samuel P. Clark, Chief Operations Officer

7/8/15
Date

Cc: Intranet
Peggy Vickers Regional Coordinator



CDS Family & Behavioral Health Services, Inc.

1218 NW 6th Street, Gainesville, FL 32601
Tel: (352) 244-0628 • Fax (352) 334-3817
www.cdsfl.org



Major support from: State of Florida, Department of Juvenile Justice; Florida Network of Youth & Family Services, Inc.; State of Florida, Department of Children & Families; Partnership for Strong Families; U.S. Department of Health & Human Services; United Way of North Central Florida; United Way of Suwannee Valley; Individual Contributions