



**MISSION**

"Strengthening Communities by Building Strong Families"

**YOUTH SHELTER**

*Short-term residential care for youth in crisis*

Interface Youth Program

Truancy Services

Safe Place

**COUNSELING**

*Services for troubled youth and their families*

Family Action

**PREVENTION**

*Educating the community, focusing on substance abuse, and reducing juvenile crime with a focus on high-risk youth*

Drug Free Community Coalition Partners

Independent Living

Evidenced-Based School Prevention Programs

Reichert House

SNAP Stop Now And Plan

Spotlight on Youth

Date: July 18, 2017

To: For the Record

From: Tracey Ousley, Chief Operations Officer

Re: Annual Review of Job Descriptions

I have conducted an annual review of all of the Job Descriptions. I approved of all the revisions and the additions made since the last review. Additionally, I attest that all Job Descriptions are available for review at all program sites and on the CDS Intranet.

Tracey Ousley, Chief Operations Officer

7/18/17

Date

cc: Intranet



CDS Family & Behavioral Health Services, Inc.  
1218 NW 6<sup>th</sup> Street, Gainesville, FL 32601  
Tel: (352) 244-0628 • Fax (352) 334-3817  
[www.cdsfl.org](http://www.cdsfl.org)



Major support from: State of Florida, Department of Juvenile Justice; Florida Network of Youth & Family Services, Inc.; State of Florida, Department of Children & Families; LSF Health Systems; Partnership for Strong Families; U.S. Department of Health & Human Services; United Way of North Central Florida; United Way of Suwannee Valley; Individual Contributions