



INTER-OFFICE MEMO

Date: January 17, 2014

To: For the Record

From: Samuel P. Clark, Chief Operations Officer

RE: Children In Need of Services/Families In Need of Services (CINS/FINS) Manual Review

I have conducted an annual review of the CINS/FINS Operations and Procedures Manual. I approve of all revisions and the additions made since the last review. Additionally, I attest that the manual is available on the Intranet.

[Handwritten signature of Samuel P. Clark]

1/17/14
Date

Samuel P. Clark, Chief Operations Officer

cc: Intranet
Peggy Vickers, Regional Coordinator

MISSION

"Strengthening Communities by Building Strong Families"

YOUTH SHELTER

Short-term residential care for youth in crisis

Interface Youth Program

Truancy Services

Safe Place

COUNSELING

Services for troubled youth and their families

Family Action

PREVENTION

Educating the community, focusing on substance abuse, and reducing juvenile crime with a focus on high-risk youth

Drug Free Community Coalition Partners

Independent Living

Evidenced-Based School Prevention Programs

Reichert House

Spotlight on Youth

Youth Talk



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