

INTER-OFFICE MEMO

Date: February 9, 2022

To: For the Record

From: Tracey Ousley, Chief Operations Officer

RE: Annual Review of the Systems and Data Management Manual

I have conducted an annual review of the Systems and Data Management Manual. I approve of all revisions and the additions made since the last review. Additionally, I attest that the manual is available for review and on the CDS Intranet.


Tracey Ousley, Chief Operations Officer

2/9/22
Date

MISSION

"Strengthening
Communities by Building
Strong Families"

YOUTH SHELTER

*Short-term residential care
for youth in crisis*

Interface Youth Program

Truancy Services

Safe Place

COUNSELING

*Services for troubled youth and
their families*

Family Action

PREVENTION

*Educating the community,
focusing on substance abuse,
and reducing juvenile crime with
a focus on high-risk youth*

Drug Free Community
Coalition Partners

Independent Living

Evidenced-Based School
Prevention Programs

SNAP

Stop Now And Plan

cc: Intranet



FYSB Family & Youth
Services Bureau



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