

CDS Board of Directors Minutes

September 11, 2025, at 8:36 AM

Attending Board Members: Frank Williams, Richard Mankin, Gil Levy, Becky Hunt, David Flores, Debby Kinman-Ford, Christy Milligan, Darleen Morgan, Jason Shaw, Sr., Brenda Thornton

Attending Team Members: Philip Kabler, Cindy Starling-Hersey, Darla Morgan, Latisha Geiger, Jonanthan Lewis

CALL TO ORDER/QUORUM CHECK

A quorum was in attendance with 10 Board Members present.

CONSENT ITEMS

Following motion by D. Morgan, and second by B. Hunt, the following were unanimously approved and ratified: (a) Meeting Agenda; (b) August 14, 2025 Meeting Minutes and actions.

FY 2025/2026 Conflict-of-Interest forms were circulated.

'DEEP DIVE' PRESENTATION – SNAP FOR YOUTH JUSTICE

L. Geiger and J. Lewis outlined the LSF Prevention and DJJ Mentoring programs with an extensive supporting slide-set (attached). Topics addressed included: (1) nature of programs, including communities and students served; (2) overearnings; (3) potential service expansions.

FINANCIAL MATTERS

Report item – CDS/CASF fiscal activities:

D. Morgan reviewed the July 2025 financial data (preliminary subject to Auditor review), including income and expense activities and account balances. Copies of the statements are attached.

Gross Profit for the period was \$300,515.26 and Net Operating Revenue was \$175,796.65. ERTC-related Extraordinary Income for the period of \$479,533.72 was recharacterized as a 'below the line' item, netting a coordinating Net Revenue of \$300,043.23.

Base causes of increased expenses are (a) payroll and (b) Bivens carrying cost. Management was directed to present (i) staffing recommendations (including possible shift or position reductions) at the October 2, 2025 Executive Committee meeting and (ii) Bivens sale and relocation recommendations at the November 6, 2025 meeting.

SouthState Bank and First Federal Bank were included with the Meeting materials.

Action item – Amended FY 25/26 budget (including ERTC tracking spreadsheet with spending plan):

Following motion by G. Levy, and second by D. Morgan, the amended FY 25/26 budget (including tracking spreadsheet with spending plan) were unanimously approved. Going forward Line #9 will be entitled the Management Investment fund.

P. Kabler reported an RFP has been issued to five local financial institutions for investment of a portion of the ERTC funds. F. Williams appointed an Ad Hoc RFP Responses Review Committee consisting of Daniel Crapps (Committee Chair) and himself. (G. Levy and D. Morgan are ineligible from participation in matters related to the RFP review because the institutions where they work received RFPs.) A consultation with a law firm experienced with investment structuring was conducted.

Report item – Truist Bank account closed:

P. Kabler reported the Truist Bank account was closed, with the \$1,000 balance deposited in the First Federal Bank account (achieving the required balance to receive an enhanced interest rate).

BUSINESS MATTERS

Report item – Program deliverables:

Cindy Starling-Hersey presented the August program performance, specifically underscoring the outreach efforts being made to improve shelter bed utilization following the traditional summer lull. A copy of the August CINS/FINS deliverables report is attached.

CDS will sponsor the September 20, 2025 'Self-Care at the Fair' outreach event, which was organized by Outreach/Safe Place Specialist Joy Cullinan and funded by a Children's Trust of Alachua County grant for which she applied. A copy of the deliverables report is attached.

She also discussed: (a) the new SNAP For Youth Justice and DJJ Mentoring Services contracts; (b) the strong Prevention Program performance including overearnings; and (c) staffing and hiring status.

Report item – Florida Network upcoming contract re-procurements:

P. Kabler reported that the FL Network invitation to submit a CINS/FINS Letter of Interest is pending. The RFP(s) for SNAP services will follow in the coming months. Quality Assurance Director Alex Culbreth will take the initial lead on preparing CDS' responses.

Report item – Legal case updates:

P. Kabler reported one worker's compensation case remains open.

The wrongful termination case, presented as a whistleblower matter, remains open. The case is in the discovery and pre-mediation stage.

Report item – Grant applications:

P. Kabler reported the following grant application was submitted: Children's Trust of Alachua County (sponsorship – Self-Care at the Fair [9/20/25]; \$1,000 awarded).

Action item – Approve/ratify contracts:

Following motion by D. Morgan, second by B. Hunt, and unanimous approval, the following contracts were approved and ratified: Approve/ratify contracts – (a) LSF – Standard Contract FL008 and Amendment 100; (b) Continuum of Care – CDS - FL508 CHO Agency Agreement.

Action item – Amended & Restated Articles of Incorporation, Bylaws (previously circulated):

G. Levy presented the Amended & Restated Articles Incorporation and Bylaws for vote. He explained, among other matters, the changes in titles, quorum requirements, and Member terms, as well as an in-meeting addition to Article II, §9.

A sufficient quorum being present, following motion by D. Morgan, and second by B. Hunt, and discussion, the Amended & Restated Articles of Incorporation (to be effective upon filing by the Florida Division of Corporations) and Bylaws (to be effective immediately) were unanimously approved. The preceding motion was applicable to both CDS and Community Alternative Services Foundation.

Post-meeting notes: The following updates were made to the final CDS and CASF corporate documents:

(a) CASF Amended & Restated Articles – corrections to original incorporation date in the introductory paragraph and corporation name in the introductory paragraph and Article I.

(i) The CDS/CASF Bylaws additions to Article II¶, §9 made during the Meetings were not needed due to Article IV, §10, although the red/yellow-highlighted letter in Article III, §10 of both Bylaws will be uncapitalized.

10. Telephonic, Videoconference, and Electronic Meetings. Telephonic, videoconference, and other electronic meetings of the Executive Committee, standing committees, and ad hoc Committees may be conducted, subject to the other requirements of these Bylaws and applicable law.

(ii) A similar ministerial error was corrected in Article V:

All meetings of the Board, Executive Committee, standing committees, and ad hoc Committees shall be conducted in accordance with the current edition of "Roberts Rules of Order." The Board shall keep minutes of its meetings and a full account of its transactions.

(b) Pages were swapped in the executed versions accordingly.

(c) Following acceptance by the Division of Corporations of both Amended & Restated Articles of Incorporation, Amended Annual Reports will be filed to update the officer titles in the public records and correspond the Chairperson's title in the Articles to the Bylaws.

Report item – CEO retirement:

P. Kabler announced his retirement effective March 31, 2026. President Williams will appoint an Ad Hoc CEO Search Committee during the October 9, 2025 Board Meeting. He invited Board Members to join the Committee.

COMMITTEE MATTERS

Report item – Standing Development:

P. Kabler reported the following developments occurred or are being planned: (a) UF Campaign for Charities (Leadership Campaign [September 2-19, 2025], General Campaign [September 29 – October 17, 2025]); (b) Kendra Scott event (October 26, 2025, Noon – 2:00p); (c) Tu Fiesta Latin Music Festival (November 1, 2025); (d) 2025 Annual Celebration (November 13, 2025); and Giving Tuesday (December 2, 2025).

Report item – Ad Hoc Management Investment:

The 'Endowment Investment' will be renamed as 'Managed Investment' to more accurately reflect its nature, with the Ad Hoc Committee renamed accordingly.

The Ad Hoc RFP Selection Committee consisting of President Williams and Vice President Daniel Crapps prior to title changes) will select the successful investment provider and report to the Board.

After the investment provider is selected, G. Levy (currently recused) and P. Kabler will resume liability mitigation discussions with the law firm previously consulted.

Report item – Ad Hoc Baxter’s Place:

Activity on this Committee is pending.

Ad Hoc Leave Balances Policy Review:

Activity on this Committee is pending.

Report item – Ad Hoc Personnel Survey:

Activity on this Committee is pending.

Following motion by D. Morgan, and second by R. Hunt, the meeting was unanimously adjourned at 9:26 AM.

CDS FINANCE/EXECUTIVE COMMITTEE

NOTES TO STATEMENT – JULY 2025

REVENUES

JULY 2025 – Prelims until 2024 – 2025 audit is completed. I am approximately 75% completed.

Items of note affecting revenue variances include:

- Earned Income throughout the Statement of Activity is Low due to it being Summertime and having lower bed counts.
- ERTC is now in Extraordinary Income below the Net Operating Expenditure
 - Interest \$ 4,163.69
 - Misc. Income \$ 826.72
 - Interest Income \$ 4,990.41

OTHER INCOME EXPLANATION

- Donations Received by: United Way of St. Johns County, Inc. \$10,000.00, Annual Meeting (Emerald Partner – SouthState) \$2,500.00, Deferred Prosecution \$500.00, etc.
- Balance of Donation Account for Year-to-Date 2025 - 2026 is: \$ 13,060.00.

EXPENSES

Items of note affecting expenses include:

Fiscal team is analyzing expenses on an in-depth level to identify cost savings opportunities.

Working with auditor to fulfill requests for both CDS & CASF. I am approximately 75% completed.

ASSETS

1. Truist Bank is closed. The Federal Basic Center Grants are deposited into the First Federal Bank now. The funds are moved to the SouthState 2918 MM immediately after by using a check from account ending in 6565.
2. The SouthState 2918 MM account is the main depository account for our grants, such as (CINS/FINS, Respite, LSF, PayPal, as well as any manual donation checks).
3. The SouthState 3353 Operating account is where we conduct daily activity. The Balance of \$194,716.90 consists of outstanding transactions that will clear in the following months.
4. The SouthState 9577 account is the set aside funds for the New Shelter.
5. The SouthState 9586 account is the ERTC balance of \$

BANK BALANCES AS OF FEBRUARY 28, 2025

➤ SouthState Bank Accounts:

○ \$ 312,522.18	-2918 MM
○ \$ 194,716.90	-3353 CK
○ \$ 151,576.42	- 9577 MM
○ \$1,637,219.27	-9586 MM
○ \$ 50,723.49	-5844 MM
○ \$ 99,224.22	-6565 First Fed
○ \$ 1,000.00	-Truist 8934 - CK
○ <u>\$2,446,982.48</u>	-Available Cash as of JULY 31 2025

LIABILITIES

1. Accounts Payable accounts including credit cards and payroll liability accounts are being reconciled currently with Fiscals team. There is some training on these accounts that Fiscal has been working on.
2. I am working to reconcile the Accounts Receivable accounts prior to Audit time.

AUDIT ITEMS

Working with Auditor to complete Fiscal Year 2024-2025.

CDS Family and Behavioral Health Services, Inc.

Statement of Activity

July 2025

	TOTAL
Revenue	
40105 Earned Inc -FLNet/DJJ	188,193.84
40120 Earned Inc - FLNet/SNAP U12	5,953.40
40121 Earned Inc - FLNet/SNAP In Schools	14,256.00
40130 Earned Inc - SAMH	42,676.29
40135 Earned Inc - Federal BCG Central	15,189.50
40140 Earned Inc - Federal BCG East	14,913.00
40150 Interest Income	4,990.41
40155 Other Income - Donations Received	13,060.00
40165 Other Income - Miscellaneous	1,282.82
Total Revenue	\$300,515.26
GROSS PROFIT	\$300,515.26
Expenditures	
10300 Petty Cash	48.99
50000 Payroll Expenses	
Company Contributions	
Health Insurance	22,498.36
Total Company Contributions	22,498.36
Taxes	20,663.51
Wages	289,981.97
Total 50000 Payroll Expenses	333,143.84
50004 Group Health Insurance	27,203.02
50020 Employee Appreciation	176.96
50030 Food - Programs	6,637.12
50035 Food - Programs (Non-Food)	302.45
50040 Client Clothing/Supply Expenses	565.02
50050 Client Hygiene Supplies	30.96
50070 Contractual	3,500.00
50090 Advertising, Promotion & Marketing	1,400.22
50100 Annual Meeting	76.95
50110 Auto Operating Expense	435.07
50115 Gas/Fuel	421.25
50130 Background Screening	264.01
50140 Drug Screen Testing	221.00
50150 Bank Fees	191.14
50160 Board and Staff Meetings	114.95
50170 Conference Expenses	875.02
50180 Dues & Licenses	4,071.18
50200 General Liability Insurance	423.45
50205 Commercial Property Insurance	-311.67
50210 Worker's Compensation	-90.00
50220 Janitorial	589.95

CDS Family and Behavioral Health Services, Inc.

Statement of Activity

July 2025

	TOTAL
50230 Lease Expenses	1,106.64
50240 Office Supplies	3,581.33
50245 IT Office Supplies	3,694.33
50250 Postage - Freight	294.26
50270 Furniture & Equipment	4,214.05
50280 Subscriptions	29.95
50285 Software Subscriptions	3,707.76
50300 Professional Fees	60,888.03
50310 Property Taxes	27.91
50330 Repair & Maintenance	3,779.79
50340 Utilities	9,515.01
50350 Telephone	3,444.00
50355 Training, Hotel, & Per Diem Reimbursement	1,708.00
50360 Mileage/Parking Reimbursement	22.62
50380 Charitable Contributions	4.17
50415 Sales Taxes Paid to Vendors	3.18
Total Expenditures	\$476,311.91
NET OPERATING REVENUE	\$ -175,796.65
Other Revenue	
Extraordinary Income	479,533.72
Total Other Revenue	\$479,533.72
Other Expenditures	
Depreciation - Non-Restricted	3,693.84
Total Other Expenditures	\$3,693.84
NET OTHER REVENUE	\$475,839.88
NET REVENUE	\$300,043.23

CDS Family and Behavioral Health Services, Inc.

Statement of Financial Position

As of July 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
2918 SouthState Money Market	312,522.18
3353 SouthState Operating	192,693.55
4 - SouthState 5844	0.00
5836 SouthState Cafeteria Plan	0.00
6565 First Federal Bank - Cash Management	99,000.00
8934 Tru1st	1,000.00
9577 SouthState Money Market	151,634.24
9586 SouthState Money Market	1,637,219.27
9595 SouthState Money Market	0.00
Total Bank Accounts	\$2,394,069.24
Accounts Receivable	
Accounts Receivable	0.00
10100 BCG Central	18,466.58
10110 BCG East	64,083.10
10120 CINS/FINS	1,346,698.53
10130 PFS/DCF NW, East, Ctrl	3,809.49
10140 Independent Living	0.00
10150 SAMH	189,346.47
10160 SNAP	103,006.14
10180 RESPITE	1,489.50
Total Accounts Receivable	1,726,899.81
Accounts Receivable Due To-From CASF	-495,043.38
Total Accounts Receivable	\$1,231,856.43
Other Current Assets	
10500 Prepaid Expense	204,058.76
10501 Prepaid Expense (SN3300 - SNAP Justice)	22,620.16
10510 Prepaid Insurance	-49,925.95
10600 Clearing Account	0.00
Grants Receivable	0.00
Payments to deposit	0.00
Total Other Current Assets	\$176,752.97
Total Current Assets	\$3,802,678.64

CDS Family and Behavioral Health Services, Inc.

Statement of Financial Position

As of July 31, 2025

	TOTAL
Fixed Assets	
12110 IYP-C Building in Progress	3,854,232.31
12120 Buildings	528,736.49
12130 Furniture and Fixtures	28,212.30
12135 Vehicle Repairs	6,099.35
Accum Depreciation - Non-Restricted	-124,223.44
Accum Depreciation - Restricted	-14,568.00
Accumulated Amortization	-18,397.51
Finance Lease Amortization Expense - Ford Van	3,220.71
Finance Lease Asset (ROU) - Ford Van	114,614.90
Finance Lease Asset - Copier 1	16,512.26
Finance Lease Asset - Copier 2	3,247.74
Finance Lease Asset - Copier 3	3,736.54
Finance Lease Asset - Copier 4	310.21
Total Fixed Assets	\$4,401,733.86
TOTAL ASSETS	\$8,204,412.50
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	611,469.72
Total Accounts Payable	\$611,469.72
Credit Cards	
4449-0000 South State VISA	18,331.24
AMEX Credit Card	22,677.02
Capital One Credit Card	94.98
Lowe's Business Credit Card	322.41
Sam's Club Credit Card	2,515.82
Total Credit Cards	\$43,941.47
Other Current Liabilities	
24050 CoreBridge Payable - Exempt Fed W/H	0.00
A71+10 United Way Payable	385.00
A72+10 United Way Suwannee Valley	10.00
Accrued Accounts Payable	3,565.06
Accrued Compensated Absences	316,675.90
Child Support	1,025.03
Colonial	-5,869.88
Deferred Prosecution Liability	1,648.50
Direct Deposit Payable	0.00
ERTC Advance	0.00
Payroll Corrections	0.00

CDS Family and Behavioral Health Services, Inc.

Statement of Financial Position

As of July 31, 2025

	TOTAL
Payroll Liabilities	0.00
2023 Blue Options PPO 05774	0.00
2023 BlueCare HMO 71	3,715.08
2023 BlueOptions PPO	0.00
2023 Guardian Employer Paid Life/AD&D	246.71
2023 Guardian Employer Paid Short Term Disability	401.38
2023 Guardian VSP Vision	261.98
2023 PPO Choice Dental	1,275.07
2024 BlueCare HM071 - Payback	0.00
2024 BlueCare PPO 05901	22,130.44
2024 Guardian Basic Term Life Premium	-245.34
2024 Guardian Cancer Premium	-149.75
2024 Guardian Dental Premium	-1,267.89
2024 Guardian STD Premium	-1,303.89
2024 Guardian Vision Premium	-264.65
2024 Guardian Voluntary AD&D Premium	820.63
2024 Guardian Voluntary LTD Percent Benefit Premium	-644.60
2024 Guardian Voluntary Term Life Premium	-857.30
403(b)	-890.00
Child Support	0.00
Colonial Life - Critical Illness	168.70
Colonial Life - Individual Medical Bridge	306.62
Colonial Life-Intensive Care	-7.90
Federal Taxes (941/943/944)	0.00
FL Unemployment Tax	14.00
Guardian Voluntary Cancer	138.20
Health Equity Dependent Care	232.30
Health Equity FSA	520.35
NHP CRWF/NHVV Base Plan 2022-2023	0.00
Retro Pay Reimbursement	0.00
United Way- SV	0.00
United Way-U1	0.00
Voluntary 2023 Guardian Long Term Disability Plan	550.84
Voluntary Life Plan 2023 Guardian Voluntary Life & AD&D	0.00
Wage Garnishment	0.00
Total Payroll Liabilities	25,150.98
Payroll wages and tax to pay	60,713.80
Retirement benefits to pay	0.00
Total Payroll wages and tax to pay	60,713.80
Sales tax to pay	1,113.87
South State Bank Term Loan	0.00
Term Life Insurance Payable	10,367.18
Total Other Current Liabilities	\$414,785.44

CDS Family and Behavioral Health Services, Inc.

Statement of Financial Position

As of July 31, 2025

	TOTAL
Total Current Liabilities	\$1,070,196.63
Long-Term Liabilities	
Finance Lease Liability	60,960.55
Total Long-Term Liabilities	\$60,960.55
Total Liabilities	\$1,131,157.18
Equity	
Donor restricted assets	84,439.00
Net Assets	
No donor restrictions, board designated for capital improvements	315,561.00
No donor restrictions, invested in property and equipment	763,296.00
No donor restrictions, undesignated	1,013,455.64
Operating Reserve	260,000.00
Total Net Assets	2,352,312.64
Opening balance equity	255,944.01
Retained Earnings	4,080,516.44
Net Revenue	300,043.23
Total Equity	\$7,073,255.32
TOTAL LIABILITIES AND EQUITY	\$8,204,412.50

July 2025

Revenue

	ADM900	BC2100- 2425	BC2300- 2425	CF1101	CF1110 - NEW	CF1200	CF1201	CF1300	CF1301	FA1400	SAMH752	SAMH762	SN3100	SN3200	SN3300	TOTAL
50330 Repair & Maintenance	913.00				965.00	609.35		730.44						562.00		3,779.79
50340 Utilities	902.65				4,298.90	1,830.28	156.74	2,165.70						156.74		9,515.01
50350 Telephone	3,444.00															3,444.00
50355 Training, Hotel, & Per Diem Reimbursement	-161.46			19.16	115.69	8.71	3.03	8.43	2.05		2.37	17.39	1,017.63	875.00		1,708.00
50360 Mileage/Parking Reimbursement				8.47									14.15			22.62
50390 Charitable Contributions	4.17															4.17
50415 Sales Taxes Paid to Vendors	3.18															3.18
Total Expenditures																
Net Operating Revenue	\$ 125,584.82	\$ 7,695.38	\$ 2,707.96	\$ 20,354.47	\$ 81,410.69	\$ 64,282.20	\$ 10,335.04	\$ 72,551.21	\$ 6,207.98	\$ 6,311.99	\$ 3,700.96	\$ 30,991.33	\$ 28,950.76	\$ 12,277.06	\$ 2,950.03	\$ 475,311.91
Other Revenue	\$ 116,251.59	\$ 7,484.12	\$ 12,205.04	\$ 20,354.47	\$ 18,679.42	\$ 1,550.93	\$ 10,335.04	\$ 180.09	\$ 6,207.98	\$ 6,311.99	\$ 3,700.96	\$ 11,684.96	\$ 18,846.06	\$ 2,172.39	\$ 2,950.03	\$ 175,796.55
Extraordinary Income	479,533.72															
Total Other Revenue	\$ 479,533.72	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 479,533.72
Other Expenditures																
Depreciation - Non-Restricted	3,693.84															3,693.84
Total Other Expenditures	\$ 3,693.84	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,693.84
Net Other Revenue	\$ 475,839.88	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 475,839.88
Net Revenue	\$ 359,588.29	\$ 7,484.12	\$ 12,205.04	\$ 20,354.47	\$ 18,679.42	\$ 1,550.93	\$ 10,335.04	\$ 180.09	\$ 6,207.98	\$ 6,311.99	\$ 3,700.96	\$ 11,684.96	\$ 18,846.06	\$ 2,172.39	\$ 2,950.03	\$ 500,043.23

CDS FY 2025-26 PROPOSED BUDGET

INCOME		
40064	Earned income - Emergency Shelter (PSF)	30,000
40100	Earned income - SAMH (LSF)	1,358,000
40105	Earned income - FLNet/DJJ (CINS/FINS)	3,409,446
40106	Earned income - FL Net/DJJ Mentoring	150,000
40107	Earned income - FLNet/Dom Violence Respite	50,000
40108	Earned income - FLNet/SNAP Justice	272,280
40110	Earned income - Federal (BCG Central & East)	360,000
40120	Earned income - FLNet/SNAP U12	346,133
40121	Earned income - FLNet/SNAP In Schools	138,996
	Other Income - CDS grant writing and staff fundraisi	20,000
	Third Party Donations / Board Income	422,582
	Endowment Interest	40,000
TOTAL INCOME		6,597,437

EXPENSES		
50000	Payroll Expenses:	
	WAGES	4,119,280
	WAGES - OVERTIME	165,000
	TAXES - FICA	328,257
	TAXES - Unemployment Tax	44,000
50004	Group Insurance	320,000
50020	Employee Appreciation	15,000
50030	Food: Programs	109,500
50035	Non-Food Items	23,000
50040	Client Supplies	27,000
50050	Client Hygiene Supplies	2,500
50060	Educational Materials	10,000
50070	Contractual/Professional (LSF)	500,000
50080	Audit/Accounting	47,000
50090	Advertising	10,000
50100	Annual Meeting	9,000
50110	Auto Operating Expense	23,500
50120	Auto Insurance	44,000
50130	Background Screens	1,000
50140	Drug Screen Testing	500
50150	Bank Charges	1,400
50160	Food: Meetings/Refreshments	8,200
50180	Dues/Licenses	46,000
50200	Liability Insurance	142,000
50210	Workman's Compensation	54,000
50220	Janitorial	38,000
50230	Copier Lease	500
50240	Office Supplies	25,000
50250	Postage - Freight	3,000
50270	Furniture & Equipment	8,000
50280	Subscriptions/Periodicals	45,000
50285	Data Service Contracts	40,000
50315	Non-Ad Valorem Tax: Lake City Shelter	2,000
50330	Repairs & Maintenance: Bivens	75,000
50330	Repairs & Maintenance: Other Maintenance	150,000
50340	Utilities	120,000
50350	Telephone	30,000
50355	Travel-Training, Hotel, & Per Diem	8,800
50360	Travel-Mileage & Parking	2,000
TOTAL EXPENSES		6,597,437

NOTES & ASSUMPTIONS

1. Income Projections are based on FY 2025-26 contract amounts.
2. Expense projections are based on FY 2025-26 budget, actuals, and expected increases based on inflation.
3. Does not include Interest Income as this is a variable.
4. Does not include other miscellaneous income as this item is not predictable.
5. Does not include donations received in the past (i.e. United Way) as they are not predictable.
6. Assumes open positions (e.g., Youth Care Workers & Life Skills Workers) represent the traditional turnover level.

Update: 8/8/25

ERTC REFUND STATUS

SouthState *9586 account balance	\$ 1,726,185.70
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Expenses plan

9 - Endowment fund	1,000,000.00
10 - Operating reserve	254,229.66
11 - Accrued deferred compensation	390,733.66
12 - IYP-E & IYP-NW renovations	31,222.38
13 - Bivens pre-sale renovations	50,000.00
Subtotal	\$ 1,726,185.70

General notes: (1) Accruing interest deposits added to Line 10; (2) \$100,000 additional at First Federal Bank

Note to Line #9: To be separately invested per RFP

Note to line 10: Proposed to open a new and separate CDS SouthState money market account

Note to Line #11: Proposed to open a second new and separate CDS SouthState money market account

Note to Lines #12 & #13: Proposed to open a third new and separate CDS SouthState money market account for both lines, and internally allocate accrued interest (Notes: Bivens is titled in CASF; currently the two Lake City properties are titled in CDS, with retitling to CASF in-process; the Palatka shelter is leased from Putnam County)

Note to line 12: Proposed to draw \$93,777.62 (to bring balance to \$125,000) from SouthState *9577 (with additional if-needed to limit of account)

Note to line 13: Proposed to draw additional needed funds from SouthState *9577 (to limit of account) and/or from First Federal *6565

Cindy's Report for CDS Executive Committee meeting 9/4/25 and updated for Board meeting on 9/14

August CINS/FINS Report: End of FY 24-2

Our teams continued to provide outreach activities to local schools and plan for fall outreach events. Our SNAP team will be having a CDS Self-Care at the Fair event on Saturday, September 20th from 11 am-2:00 pm at the Partnership Branch library. We will have local agencies at the event with fun interactive stations for kids and families to include crafts, games, free haircuts, yoga and a SNAP Cool Thought station.

We have not yet received the final policies and procedures manual from the Florida Network. We are in the process of reviewing their draft policies and procedures while also trying to implement the numerous changes required by the new contract. One of the primary changes will require additional oversight from our licensed clinicians. There are several key positions that we must try to keep filled to avoid vacancies which could result in possible penalties: Residential Directors, Licensed Clinicians, and Registered Nurses. Excess of 90 days could result in withholding of \$100.00/day

Additional New Contracts Requiring Implementation in July/August

We received two new contracts, one from the Florida Network, SNAP for Youth Justice, that will provide SNAP services to youth who are on juvenile probation. This contract through fiscal year 29-30 has total compensation of \$1,361,401.60 with a current fiscal year 25-26 earning potential of \$272,280.32. We have the new team on board, and all have attended the full SNAP required training.

We also received a mentoring contract from the Department of Juvenile Justice. This program, Investing in Our Youth, will provide mentoring services to youth ages 10-17. This is a three-year contract totaling \$449,999.97. The implementation of these two new programs began in July and will continue throughout August and September. We are continuing the extensive background process to hire the required staff and to get them trained prior to implementation. We hope to begin providing mentoring services to youth during September.

Prevention Program Reports:

Our prevention staff should be congratulated on a very productive fiscal year. They met and exceeded contract deliverables. Total earnings 876,335.74 (59,930 was overearnings). Our prevention team had a very successful summer program and are now back providing our prevention programs to youth in schools five days a week.

Staffing Issues:

During July and August, we hired two new registered nurses, one for Palatka and one for Gainesville shelter, and we hired a residential supervisor for Palatka.

We are currently advertising and conducting interviews for a Residential Supervisor and Residential Counselor in Lake City.

Overall Summary

Program Type	Unit of Measure	# of Units	Value of Services Rendered
Shelter	Filled Bed Day	368	\$133,525.12
Community Counseling	Intake	14	\$28,151.06
SNAP U12	Intake	13	\$8,714.42
SNAP U12	Group Session Participation	19	\$4,165.18
August	Group Session Participation	18	\$3,945.96
July Corrections	Group Session Participation	1	\$219.22
SNAP U12	Fidelity	19	\$4,165.18
August	Fidelity	18	\$3,945.96
July Corrections	Fidelity	1	\$219.22
SNAP U12	Discharge	2	\$1,105.20
SNAP In Schools	Group Session	2	\$2,376.00
Respite	Filled Bed Day	21	\$7,619.64
Totals			\$189,821.80

CDS Family &
Behavioral Health
Services

PREVENTION



EVIDENCE BASED PROGRAMS K-5TH GRADE

● Too Good For Drugs

Is a prevention program designed to mitigate the risk factors and enhance protective factors related to alcohol, tobacco, and other drugs (ATOD) use. The lessons introduce and help students develop skills for making healthy choices, building positive friendships, communicating effectively, and resisting peer pressure and influence. The Too Good for Drugs program also teaches character development skills, promotes healthy development, and academic success.



EVIDENCE BASED PROGRAMS K-5TH GRADE

● **Too Good for Violence**

Is a character education curriculum that provides students with the skills, knowledge, and attitudes they need for positive social development and supportive relationships. The lessons introduce skills students can use to guide appropriate behavior in social situations and when forming relationships. It also models how to form meaningful connections, resolve problems, deescalate conflict, and manage bullying situations.





ELEMENTARY SCHOOL SITES

▶	Chiefland Elementary School	614	▶	Trenton Elementary School	193
▶	Bronson Elementary School	506	▶	Bell Elementary School	127
▶	Williston Elementary School	468	▶	Yankeetown School	146

Number of participants is based on the 2024-2025 school year. All of the sites are receiving services again this year with the exception of Yankeetown.



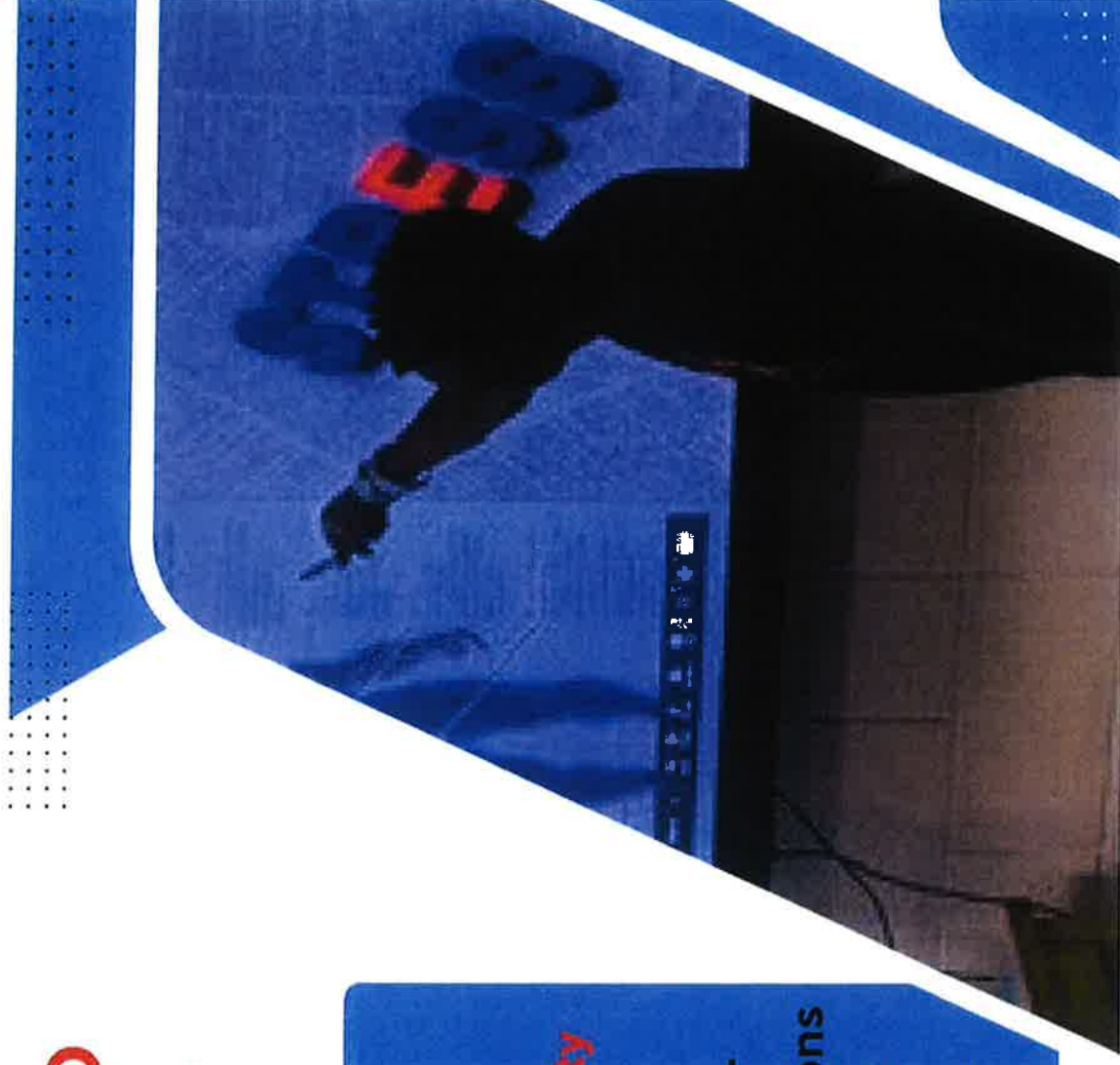
EVIDENCE BASED MIDDLE SCHOOL PROGRAM

Project SUCCESS

Success stands for

Schools Using Coordinated Community
Efforts to Strengthen Students

Project SUCCESS is a researched-based program that uses interventions that are effective in reducing risk factors and enhancing protective factors.



PROJECT SUCCESS IS BASED ON THE FOLLOWING PRINCIPLES

- Increasing perception of the risk of harm.
 - Changing adolescents' norms and expectations about substance use.
 - Building and enhancing social and resistance skills.
 - Changing community norms and values regarding substance use.
 - Fostering and enhancing resilience and protective factors, especially in high risk youth.
-
- CDS Prevention Specialist currently serve Howard Bishop Middle School, Lincoln Middle School and Williston Middle High School.
 - 2024-2025 school year over 340 students completed the Project SUCCESS program.



Friday night

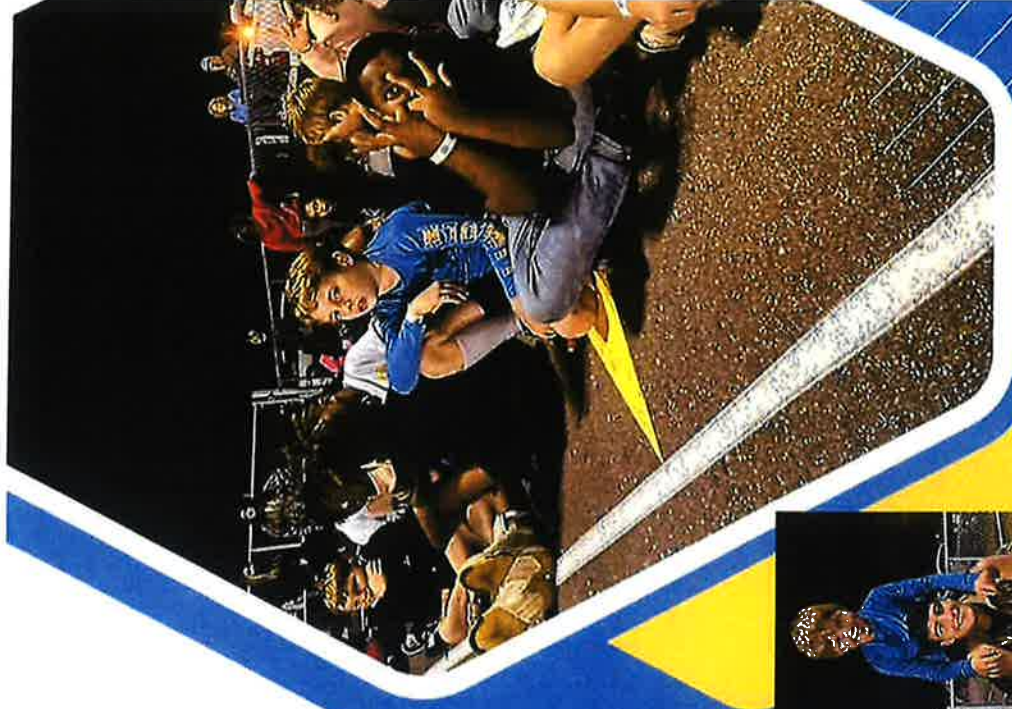
DONE RIGHT

No alcohol. No dope.



Friday Night Done Right

Friday Night Done Right is a social norming campaign that focuses on youth spending their free-time in positive ways, without drugs or alcohol. Through the Friday Night Done Right campaign, the Coalition, with the help of partner organizations, plans and executes events that offer a free, friendly, drug-free space for youth to spend their time. Whether they dance, socialize, compete in sports, cheer for their classmates during a sporting event or just enjoy free food, all youth are welcomed to attend and all events are free of charge.



NH NATURAL HIGH



● Natural High

Youth are encouraged to use their natural skills and talents to produce a lasting, productive, positive Natural High. The Natural High Campaign is implemented throughout the County through special events and school-based clubs. Natural High events and clubs create an atmosphere in which youth can create, and share positive experiences with each other, while showcasing their natural high as an alternative to drug use.

MENTORING PROGRAM

Development

Establish and provide mentoring services in Levy, Gilchrist and Dixie Counties.



Full Deployment

Mentees will increase academic performance and social skills; decrease discipline referrals.

Launch

Provide mentoring services twice a week to at least 75 youth annually.

Partner

Partner with Coalitions, Schools and Community Partners to provide mentoring services to at risk youth.





