**CDS Board of Directors Minutes**

October 13, 2022 at 8:30 A.M.

Attending Board Members: Tommy Lane, Debbie Kinman-Ford, Gil Levy, Richard Mankin, Daniel Crapps, Bob Page, Becky Hunt, Frank Williams, Robert Thomas, Christopher Stokes

Attending Staff: Phil Kabler, Cindy Starling, Diana Sanchez, Paula Moreno

Other Attendees: Jim Pearce

**Agenda & Minutes of 09/15/22:**

Quorum present. Approved by acclamation.

**Budget Report:**

Diana presented the August 2022 Statements with Notes. Following opportunity to question, the Board had no objections.

**Report - Audit update:**

Diana reported that all aspects of the general ledger have been reviewed with no findings yet.

**Report - Hurricane Ian:**

Cindy reported there was not any damage sustained from the hurricane. The Lake City shelter held all the youth because they have a generator. There was a lot of work on pre-storm preparations. All pre and post reports to funders have been completed.

**Report- CINS/FINS Deliverables**:

Cindy reported we are doing well on our client numbers even though the Central shelter was shut down for a while for repairs due to a burst pipe. Our C/F report card overall was 91% for September.

**Report - Annual Meeting & Celebration:**

Phil reported this will take place on 11/17/2022 at noon at Sweetwater Branch Inn. The guest speaker will be Christian Minor. A lot of people from the community have been invited. Paula reported email links and information is being sent out to the Board.

**Report - Re-branding:**

A discussion ensued regarding the naming definition for “CDS”. All agreed CDS does not need to mean anything (e.g., ATT, IBM). Paula suggested a branding launch event.

Frank moved the logo and coloration be approved.

Bob Page second. All were in favor. Motion passed.

**Report- Grant Applications:**

Phil reported about the following grant applications: Basic Center Grant Carry-Over; Clay Electric Foundation - for IYP East fence completion; Gainesville Sunrise Rotary- for IYP Central duffel bags; Gainesville Rotary Foundation Wild Game Feast.

**Report- New IYP-C shelter update:**

Shelter Budget/size decision due date is before 11/10/22. Phil reported the Building Committee will meet on Tuesday October 18th at 10:30 am to make a decision on the building size.

**Report- Board Membership:** Phil reported as follows:

* + Robert Wilford resignation - Tommy to recognize him at the Annual Meeting.
  + New Director orientation - Phil is in the process of organizing Board orientation.
  + Paige Beck: Advisory Board - Her schedule does not allow her to attend Board meetings.
  + Annual Disclosure Form due.

**Action item - CDS Director renewal nominations:**

* + Vote during 10/13/22 Board Meeting
  + H. Thomas Lane, Jr.: 12/22
  + Daniel Crapps: 12/22
  + Judge Joseph Smith: 12/22
  + Bob Page moved those Directors be appointed. Becky Hunt second. All were in favor. Motion passed for an additional three-year term.

**Action item - Officer nominations:**

* + Vote during 10/13/22 Board Meeting; effective 1/1/23.
  + President: H. Thomas Lane, Jr.
  + Vice President: Daniel Crapps
  + Secretary: Richard Mankin, Ph.D.
  + Treasurer: Robert Page - announced his retirement from the Board; he will join the Advisory Board.
  + Immediate Past President: Reginald L. Williams
  + No nominations from the floor.
  + Nominations moved by acclimation, seconded. All were in favor. Motion passed.

**Decision item - Approve final logo/Mission Statement:**

* + Discussed above.

**Decision item - Poster contest judging:** Paula reported youth are creating lighthouse posters. Board members are to “judge” and choose the winner. Judging to held by Board via e-mail. The winner will be announced at the Annual Meeting.

**Report - Ad Hoc Education Committee report (as attachment)**

**Action item - Create/Appoint Standing Development Committee/Chair:** Deferred to November meeting.

**Action item - Appoint Committee Members:** Tommy made the following Committee Chair appointments –

* + Standing Executive: Tommy Lane
  + Standing Budget: pending election of new Treasurer
  + Standing Programming: Richard Mankin
  + Standing Personnel: Veita Jackson-Carter
  + Standing Public Relations: Chris Stokes
  + Ad Hoc Strategic Planning
  + Ad Hoc Legislative Issues
  + Ad Hoc Rebranding
  + Ad Hoc Salary Study
  + Ad Hoc Building/New Shelter

**Discussion item – Ad Hoc Deficit Reduction (as attachment)**

Meeting adjourned 9:25 am.