**CASF Board of Directors Minutes**

January 12, 2023 at 9:16 AM

Attending Board Members: Tommy Lane, Daniel Crapps, Richard Mankin, Frank Williams, Reggie Williams, Kandra Albury (upon election), Becky Hunt Veita Jackson-Carter, Debra Kinman-Ford, Jason Shaw, Christopher Stokes, Robert Thomas

Attending Staff: Phil Kabler, Cindy Starling

**Quorum check:**

A quorum was present.

**Action item - Agenda:**

Motion to adopt by J. Shaw, second by V. Carter-Jackson, unanimous approval.

**Action item - Ratification of November 10, 2022 Board Meeting actions (including October 13, 2022 Board Meeting Minutes) due to lack of quorum:**

Motion to ratify/approve by J. Shaw, second by V. Carter-Jackson, unanimous approval.

**Action item - November 10, 2022 Board Meeting Minutes:**

Motion to approve by R J. Shaw, second by V. Carter-Jackson, unanimous approval. Going forward adoption of meeting Agendas, approval of Meeting Minutes, and similar administrative matters will be listed as Consent Agenda items requiring a single vote of the Board.

**Action item - New Board Members – Kandra Albury, Brian Scarborough:**

Kandra Albury and Brian Scarborough’s Board of Directors applications were included with the meeting materials packet. Motion to elect K. Albury and B. Scarborough as Directors by J. Shaw, second by V. Carter-Jackson, unanimous approval. President Lane welcomed the new Directors.

**Action item – 2023 Florida Annual Report:**

P. Kabler reported that it is time to file CASF’s Annual Report with the Florida Department of State – Division of Corporations. Motion to authorize filing the Annual Report by J. Shaw, second by V. Carter-Jackson, unanimous approval.

**Action item- Ratify amendment to Articles of Incorporation:**

P. Kabler noted that Article IV of the Articles of Incorporation to be replaced with the following (derived from CDS’ Bylaws Article V, Section 2):

Number and Terms of Directors

The business, property and affairs of this corporation shall be managed by a Board of Directors. The number of Directors may vary from time-to-time, but shall never be more than twenty-five (25) not less than three (3). All Directors shall be elected for a term of three (3) years provided that nothing herein shall be construed to prevent the election of Directors to succeed themselves.

Motion to authorize ratify/approve by R. Mankin, second by D. Kinman-Ford, unanimous approval.

**Action item - Confirmation of all Board Members/Officers to original dates of appointment to clarify corporate records:**

Motion to approve by J. Shaw, second by D. Kinman-Ford, unanimous approval.

The meeting adjourned at 9:20 AM.