**CASF Board of Directors Minutes**

May 11, 2023 at 9:18 AM

Attending Board Members: Tommy Lane, Daniel Crapps, Frank Williams, Kandra Albury, Becky Hunt, Veita Jackson-Carter, Debby Kinman-Ford, Gil Levy, Darleen Morgan, Brian Scarborough

Attending Team Members: Phil Kabler, Cindy Starling, Olga Rivera

Consultant: Jim Pearce

**Quorum check:**

A quorum was present.

**Action item – Consent Agenda Items (Agenda, April 13, 2023 Board Meeting Minutes):**

Motion to approve by unanimous acclimation approval.

**Report - CPA Engagement:**

P. Kabler reported that Thomas & Company, C.P.A., P.A. has been engaged as auditors and CPAs.

**Report: Contract update - The Mayernick Group Retainer Agreement:**

P. Kabler reported that The Mayernick Group was engaged. Consultations with Thomas & Company, C.P.A., P.A. and Bruce Brashear, Esq. have been conducted so CDS and CASF’s involvement and payments ($20,000 in eight $2,500 monthly installments) are in compliance with applicable law. [CLARIFICATION: THESE ARE CDS, NOT CASF, MATTERS/EXPENSES.]

**Report: Date of Summer Board Meeting break:**

T. Lane reported that the Board’s break will be during July.

**Action items: Ratifications:**

Following motion by G. Levy and second by B. Hunt, the following expenses were unanimously approved:

 \* Reimbursement to Tommy Lane re: payment for Jim Pearce retirement arrangement ($6,664); $3,103.44 restricted donations from T. Lane (Amazing Give), Daniel Crapps (cash donation, Amazing Give)

 \* Ratify emergency expense – Bivens Suite 7 air conditioning system (Liberty Air – $847.11)

 \* Ratify expense – Interface Youth Shelter – Gainesville appraisal (Emerson Appraisal Co. – $2,200)

The meeting adjourned at 9:21 AM.