**CASF Board of Directors Minutes**

September 11, 2025, 2025 at 9:27 AM

Attending Board Members: Frank Williams, Richard Mankin, Gil Levy, Becky Hunt, David Flores, Debby Kinman-Ford, Christy Milligan, Darleen Morgan, Jason Shaw, Sr., Brenda Thornton

Attending Team Members: Philip Kabler, Cindy Starling-Hersey, Darla Morgan, Latisha Geiger, Jonanthan Lewis

**CALL TO ORDER/QUORUM CHECK**

A quorum was in attendance with 10 Board Members present.

**CONSENT ITEMS**

Following motion by D. Morgan, and second by B. Hunt, the following were unanimously approved and ratified: (a) Meeting Agenda; (b) August 14, 2025 Meeting Minutes and actions.

**CONSENT ITEMS**

Following motion by D. Morgan, and second by B. Hunt, the following were unanimously approved and ratified: (a) Meeting Agenda; (b) June 12, 2025 Meeting Minutes and actions.

**ACTION ITEMS**

**Report item – Transfer of Columbia County properties to CASF, title search:**

P. Kabler reported the retitling of the Columbia County real properties from CDS to CASF remains in-process.

**Report item – Sale of Bivens/relocation of programs:**

P. Kabler reported he and Daniel Crapps are working to list Bivens for sale, identify replacement sites for Administration and Family Action Program/SNAP. The process will accelerate to meet the Board’s instructions.

**Action item – Arlington Building – Lake City sewer connection:**

The Arlington Building’s drain field is failing, and following consultation with the City of Lake City and Vice President Crapps, and given the exigent nature of the matter, the building will be connected to the sewer system. Applications were submitted to the City, together with the related fees, both of which were attached to the Meeting materials. Multiple plumbing companies have been asked to submit quotes, which will be reviewed with the assistance of Vice President Crapps.

Following motion by G. Levy, and second by D. Morgan, an amount up to $15,000 was approved to be transferred from SouthState Bank account #5844 (CASF money market) to account #2918 (CDS Family & Behavioral Health Services, Inc. money market) to pay for the fees and selected plumber.

**Action item – Amended & Restated Articles of Incorporation, Bylaws (previously circulated):**

This item was addressed during the immediately preceding CDS Board Meeting.

**Report item – CEO retirement:**

This item was addressed during the immediately preceding CDS Board Meeting.

Following motion by G. Levy, and second by RD. Morgan, the meeting was unanimously adjourned at 9:29 AM.